



We at Moonshot strive to make your event an odyssey never to forget.

Please read through our terms and conditions and if satisfied, sign and send back to secure your booking.

1. Only upon receipt of these signed T&C's as well as receipt of the 50% non-refundable deposit will your function date be confirmed, please note:
 - No cheques accepted.
 - No purchases or preparations will commence without the funds reflecting in our account.
 - Please quote your reference number in the payment.
2. The quotation/invoice is valid for the quantity specified below **ONLY**. Please note that, should the number of guests be amended 48 hours or less prior to the function, such change may result in an increase in the price as stipulated in the quotation/invoice.
3. The venue fee of R17 500exl VAT, includes:
 - Serving staff (gratuity is welcomed on any bar sales).
 - Glasses, cutlery and crockery.
 - Basic sound system with an auxiliary function for you to plug and play.
 - If any extra rental items are needed, it will be at your own cost.
4. Hours:
 - The venue fee includes 6 hours, plus one hour setup.
 - Any additional hours will be charged at R1000 per hour, or part thereof.
 - Any additional hours after 24h00 will be charged at R2000 per hour, or part thereof.
5. Decor and Setup:
 - You are responsible for your own décor.
 - Please note no storage is available for décor items.
 - Please ensure all décor items are removed before the end of the event.
 - For décor purposes the venue will be available for an hour before the commencement of the event.
 - Please note you are required to bring your own team to assist with décor set-up and break down.
 - Moonshot staff will not be at your disposal for décor purposes.
 - **NO** fog/haze machines (dry ice/cryogenic) are allowed.
6. Smoking is completely prohibited inside Moonshot. Smoking is only permitted in the outside designated smoking area. Please make use of the ashtrays provided.
7. Please note that noise restrictions do apply and are governed by the City of Tshwane. Moonshot reserves the right to exercise these restrictions and take the appropriate action should the rules not be adhered to.
8. Valuables: Moonshot will not be held liable for any loss, damage or theft to any such articles.
9. Right of Admission: It is agreed that all guests will conduct themselves in a respectable manner and will not cause any nuisance or annoyance within Moonshot or any of Moonshot's neighbors. Moonshot management has the right to request any guest to vacate the premises, without prior notice and without assigning any reason whatsoever, and the guest shall be obliged to vacate upon request to do so.



10. Loss or Damage: Moonshot management will hold you, the undersigned signatory, responsible for any damage or loss suffered or caused within the area belonging to Moonshot, during the time of your function, caused with or without your knowledge, to its property, by you and/or your guests' acts or omissions, default, accident or negligence. By booking with Moonshot, you agree to indemnify Moonshot management and to pay them, on demand, an amount reasonably required to make good or to rectify such damage or loss caused by you and/or your guests. Please report any accidents or incidents to Moonshot management in connection with any property damage.
11. Moonshot will not be held liable if any of the following events or conditions prevents the venue from fulfilling its obligations to guests. However, Moonshot will take the necessary steps to minimize disruption and discomfort to guests under these conditions:
- Unanticipated interruption to electricity, water, sewage;
 - Industrial actions, civil uprising or criminal activity;
 - Fire, frost, flooding, wind or any other force major event;
 - Any act of *vis major*.
12. By the signing of this document, you, the undersigned signatory, indemnify and hold harmless Moonshot and its directors, officers, and employees, from and against all third party allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses (including without limitation attorneys' fees and costs on an attorney and own client scale) which arise out of or, relate to (1) death or bodily injury or (2) loss of or damage to property or as a result from any act or omission by you and/or any of your guests.

Name

Signature

Date

| | | |
|----------------------------|----------------|-----------------|
| <u>Domicilium Address:</u> | Client: | Address: |
| | | |
| | | E-mail: |
| | | Tel: |